APPROVED MINUTES
JUDICIAL INFORMATION SYSTEM COMMITTEE MEETING
Seattle, WA
September 26, 2003

Members Present:
Justice Bobbe Bridge, Chair
Judge C. Kenneth Grosse, Vice Chair
Mr. Greg Banks
Ms. Patricia Crandall
Ms. Cathleen M. Grindle
Judge Glenna Hall
Judge James R. Heller
Mr. N.F. Jackson
Ms. Mary McQueen
Judge Clifford L. Stilz
Judge Michael Trickey, Ex-Officio
Ms. Yolande Williams
Ms. Siri Woods
Judge Thomas J. Wynne

Staff Present:
Mr. Brian Backus
Mr. John Bell
Dr. Tom Clarke
Mr. Ramsey Radwan
Ms. Kathie Smalley

Guests Present:
Mr. Kyle Bollmeier, CourtTrax
Mr. Donald Horowitz, Access to Justice Board
Ms. Diana Kramer, WNPA
Mr. Nick Ledbetter, CourtTrax
Ms. Barb Miner, King County Superior Court Clerk's Office
Ms. Kay Newman, WA State Law Library

Members Absent:
Mr. Richard Carlson
Chief Pat Lee
Ms. Nancy Talner

CALL TO ORDER

Justice Bridge called the meeting to order at 10:35 a.m. Introductions were made.

Motion: The May 23, 2003 minutes were approved as written.

DECISIONS

Pre-SCOMIS Index Upload – *Cathy Grindle*
The JIS Advisory Committee recommends approval of the change request for an upload into JIS of indexes of pre-SCOMIS cases from systems maintained by the clerks. The JISAC also notes the need for standards for that process. In the discussion, JISC members voiced concerns about the resources it would take to develop the upload.

MOTION: The committee approved a motion to implement the Pre-SCOMIS Index Upload in principle, pending a cost benefit analysis by AOC and a recommendation on when to implement.

Enterprise Framework *– Mary McQueen*
JIS projects often incur problems and project delays when business process reengineering and changes to business rules occur informally during software development. The enterprise framework is a way to make decisions on business rules and business processes, based on consistent principles. The first step is to brief the JIS Advisory Committee.

MOTION: The committee approved a motion to brief the JISAC and solicit a recommendation on how to implement an Enterprise Framework approach within the JIS project process.

DISCUSSION

JIS Access by Contracted and/or Part-time Prosecutors *– Brian Backus*
There is a problem implementing the recent time-to-trial amendments to CrRLJ 2.2, which require prosecutors to check JIS, DOL, and DOC databases for most current addresses before the court issues a warrant of arrest. DOL does not allow contracted city prosecutors to access the DOL ADR screen through JIS. (The ADR screen has DOL's most current address for the defendant.) The AOC has asked DOL to change their policy. DOL proposes to write a contract with each of the contracted prosecutors that would allow them to have access. DOL has provided AOC with a draft of the contract and it is under review.

JIS Budget Update – *Ramsey Radwan*
PSEA reductions are possible during the biennium if revenue projections lag at all. If JIS receives additional appropriation authority in the supplemental budget for anticipated and needed JIS Fund revenue, then the estimated shortfall in JIS funding ranges from about $400K to $1735K.

JIS Portfolio & Project Update – *Tom Clarke*
The JIS Portfolio has been updated in compliance with the JISC policy. Regular project updates will be provided to the JISC in the future using the JISAC format.

Work Group for GR 15/22 Revision – *Justice Bridge*
The work group will meet for the first time on Friday, October 3.

ATJ Summit – *Brian Backus*
The JISC and the Access to Justice (ATJ) Committee agreed to better coordinate their technology planning. AOC has developed an ATJ Plan for JIS; and ATJ is writing an ATJ Technology Plan. As a part of that effort, ATJ contracted with a consultant to assess collaboration between JIS and ATJ. One of the consultant's tasks was to facilitate a joint meeting between ATJ and JIS on coordination. That meeting has been scheduled for November 21st, following the JISC meeting, and any interested members of JISC are welcome to attend this joint meeting.

Action Item: AOC will distribute ATJ Technology Plan prior to the joint planned meeting.

COMMITTEE/SUBCOMMITTEE REPORTS

Data Dissemination Subcommittee
The committee discussed access requests from DSHS DASA (Division of Alcohol and Substance Abuse) for drug and alcohol treatment providers and CASA programs which are not part of a court. One problem is the DV victim name change statute and its impact on our ability to provide a public DCH. The Data Dissemination Subcommittee will work on this issue.

RMAC
No report was made.

JIS Advisory Committee
The committee did not meet this month. They will schedule a meeting for the Enterprise Framework discussion.

OTHER BUSINESS

Computer Trespass Statute for JIS - *Mary McQueen*
There is a need for a criminal statute on inappropriate access or dissemination of JIS data.

Action Item: The AOC will draft legislation and will bring it to the Data Dissemination Subcommittee in November.

E-filing Technical Standards - *Tom Clarke*
As required by GR 30, the JISC must adopt technical standards for electronic filing. A work group will present draft standards to the JISC in November.

There being no further business, the meeting adjourned at 11:50 a.m.

FUTURE MEETINGS

The next JIS Committee meeting will be on November 21, 2003, *10:30 a.m. to 12:00 p.m.* at Two Union Square, Room 1606, Seattle, WA.

The next JIS Data Dissemination Subcommittee meeting will be on November 21, 2003, *9:00 a.m. to 10:30 a.m.*, at Two Union Square, Room 1606, Seattle, WA.

The ATJ-JIS Joint Technology Planning Meeting will be on November 21, 2003, *12:30 p.m. to 4:00 p.m.* in the 55th Floor Conference Room at Two Union Square, Seattle, WA.